

1 TEMPLATE FOR PAPERS

1 st Uganda Water and Environment Week conference March 2018 Kampala Uganda “Water and Environment a catalyst for achieving middle income status by 2020”	
Subtheme:	
Type: Paper between 2,000 to 6,000 words	
Title	
Authors {Names; for lead author include Position, Institution, Country, email address, telephone number}	
Abstract/Summary {Short 150 word text that summarises the entire paper. Avoid jargon, acronyms, excessive abbreviations and the use of specialist terms without explanation. Where local terms are used, a rough translation should be provided. Asking a colleague to review the summary paper prior to submission is highly recommended.}	
Introduction {Introduce the paper and briefly describe the national or more localised context for the example or set of examples. Describe how the example, approach or technology in the paper relates to the wider context. Do not include general facts such as global access to safe water.}	
Context, aims and activities undertaken {This should enable the reader to understand what the approach was trying to achieve, and how the work was undertaken. You may also include reference to appropriate literature or relevant experiences for other countries.}	
Main results and lessons learnt {Describe the outputs and outcomes of the case study, or set of examples. Relate these to the wider context within the locality or the country.}	
Conclusions and Recommendations {Include conclusions and recommendations for the project/initiative, the country and other national stakeholders as well as more widely.}	
Acknowledgements {Acknowledge funders and collaborators who have assisted with the work presented}	
References {References should be given in the Harvard style e.g. (Smith, 2001) in the text, together with, in a list at the end: Smith, John (2001) 'Water coverage indicators', DFID report. For more details see http://libweb.lancs.ac.uk/g79harvard.htm }	
Contact Details Name of Lead Author: Email:	Name of Second Author: Email: Name of Third Author: Email:

{text in brackets is for guidance and can be deleted}

Further guidance: Tables and Figures

- **Tables** should be set up in Word, referred to as 'Table' and numbered consecutively
- **Graphs or diagrams** that were originally composed in Excel, should be linked as an object in the Word file, **and sent as a separate file**. Data should be displayed in greyscale or with patterns rather than colours; they should be in 2-D. Graphs and line images should be referred to as 'Figure' and numbered consecutively.
- **Line images** should be submitted in black and white, with no areas of solid grey, and at a resolution of 600 dots per inch.
- **Photographs and Illustrations**. If you are sending photographs, please save them in greyscale, preferably in JPEG or PNG format (at least 300 dpi for size 12 cm wide).